

Dual Enrollment New Course Request Form

This form must be submitted and the course approved before students are enrolled.

The proposed course must meet course enrollment requirements at Wytheville Community College. The college has the responsibility to ensure that all dual enrollment courses taught are equivalent to other instruction offered by the college, specifically in terms of course objectives, components of the syllabi, level and rigor of content, evaluation of students, textbooks, student outcomes and assessment, and faculty evaluation.

High School _____

Course Prefix _____

Course Name _____

***Credentialed Instructor** _____

Placement Test Requirements _____

Number of Minutes Required _____

Time/Weekdays Class Will Meet _____

Semester Class will be Offered _____

Text Book Required _____

*ALL NEW INSTRUCTORS MUST COMPLETE WCC APPLICATION PACKETS. Please provide name, email and mailing address for all NEW instructors.

Name **Email**

Street **City** **State** **Zip**

SIGNATURES

Administrator, Director, or Principal

Academic Dean

Counselor or other Designee

Dual Enrollment Coordinator

Return to:
Joshua Floyd, Coordinator of Dual Enrollment
Bland Hall, Room 102A

Email: jfloyd@wcc.vccs.edu
Fax: (276) 223-4861